

State of Wisconsin\Government Accountability Board

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DATE: March 3, 2014

TO: Wisconsin Municipal Clerks
City of Milwaukee Election Commission
Wisconsin County Clerks
Milwaukee County Election Commission

FROM: Michael Haas
Elections Division Administrator
Government Accountability Board

Lila Walsh
SVRS Election Specialist

SUBJECT: SVRS Checklist #2 for the 2014 Spring Election

SVRS Checklist #2 for the April 1, 2014 Spring Election is now available. The Checklist contains county and municipal election setup tasks through completing Milestone #5.

Please review the document carefully and thoroughly. This Checklist continues to highlight the importance of MyVote Wisconsin and is your best source of information regarding SVRS-related election cycle tasks and information.

- The State has checked Milestone #3 for the April 1, 2014 Spring Election.
- All county and municipal contests and candidates must be entered in SVRS prior to checking Milestone #3. The [Election Setup](#) chapter of the SVRS Manual provides step-by-step instructions for entering contests and candidates in SVRS. **NOTE:** G.A.B. staff has entered all School District and MJJ candidates and contests for this election.
- Milestone #3 must be checked by counties by Thursday, March 6, 2014.
- All municipalities must generate ballot styles and check Milestone #4 by Tuesday, March 11, 2014. Online (MyVote Wisconsin) military absentee ballots must be available on March 11, 2014.

Please contact the G.A.B. Help Desk at gabhelpdesk@wi.gov or (608) 261-2028, with any questions. Thank you.